



# PropertyHub

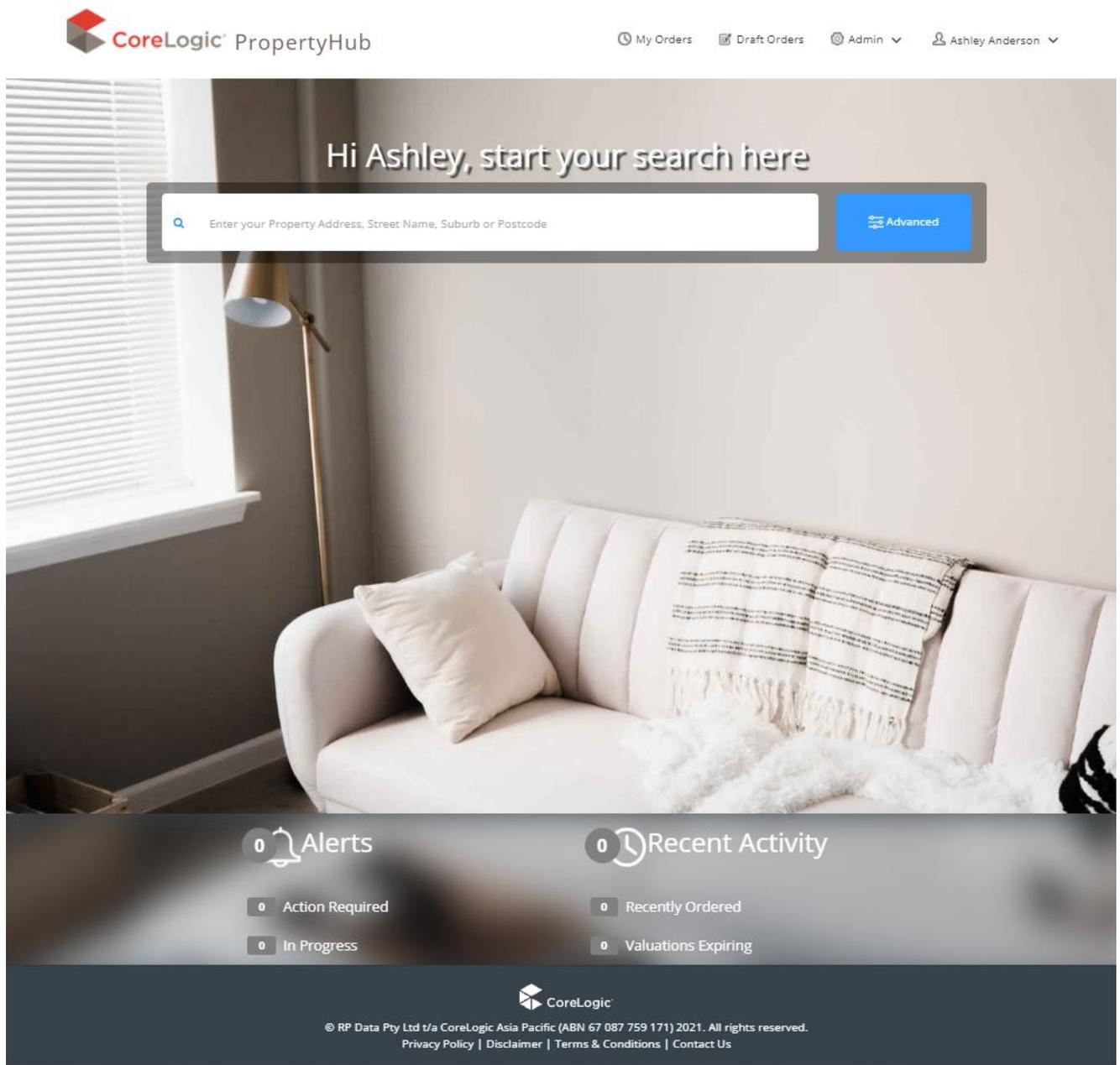
## User's Guide

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# 1. Purpose

This document is intended illustrate PropertyHub' s valuation ordering process, report downloading capabilities as well as the platforms inbuilt property level analytics and insights.



## 2. Accessing the PropertyHub

<https://propertyhub.corelogic.asia/>

The first screen you will see when landing on the PropertyHub website is a small window asking for your email address. After you type in your email address, the website will check to see if you have an RPP subscription associated with that address.

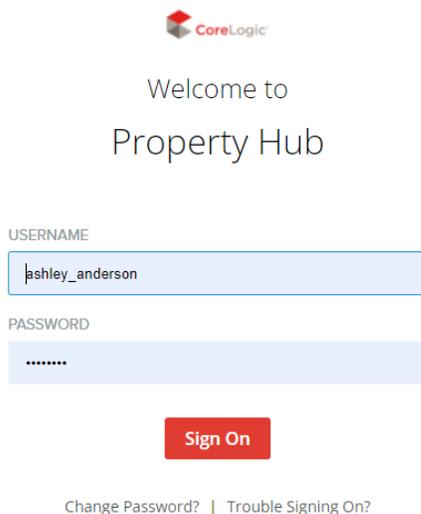


The screenshot shows the CoreLogic logo at the top left. Below it is a text input field labeled "Email Address:" with a white border and a light gray background. Below the input field is a blue button with the word "Login" in white text.

If you do have an RPP Subscription, you will be diverted to the login screen. If you do not have an RPP Subscription, you will be diverted to the registration screen, where you can create a new PropertyHub user profile.

### 2.1. RPP Subscribers

Using your existing RPP Username and Password you can log into the new PropertyHub platform. If you can't remember what your RPP login credentials are, you can use the 'forgot you username or password' option



The screenshot shows the CoreLogic logo at the top. Below it is the text "Welcome to Property Hub". Underneath is a form with two input fields. The first is labeled "USERNAME" and contains the text "ashley\_anderson". The second is labeled "PASSWORD" and contains a series of dots. Below the input fields is a red button with the text "Sign On". At the bottom of the form, there are two links: "Change Password?" and "Trouble Signing On?".

## 2.2. Non RPP Subscribers

If you do not have an existing RPP subscription, you will be prompted to create a new PropertyHub user profile.

### Register Form

Are you an existing CoreLogic User?

Region:	AU ▼
Title:	Title (Optional) ▼
First Name:	First Name
Last Name:	Last Name
Mobile Number:	Mobile Number (Optional)
Phone Number:	Phone Number (Optional)
Fax Number:	Fax Number (Optional)
Email:	Email
Username:	Username
Password:	Password
Confirm Password:	Confirm Password

[Submit](#)

## 2.3. First login

When accessing the site for the first time, the terms and conditions are presented for your acceptance. These are the conditions CoreLogic provide for accessing the site. Please read carefully the terms and accept at the bottom of the page.

An aggregator selection question will then appear. If you do not have an aggregator association, or your institution does not appear in the drop down box, the popup box can be closed.

### 3. Ordering a New Valuation

#### 3.1. Address Selection

After typing in your required property address, you will land on the property information screen. This screen will display different information to users who have an RPP subscription, compared to users who do not have an RPP subscription.

For users who have an RPP subscription the PropertyHub now displays extensive readily-available information on the property and surrounding suburb. This means RPP users can now utilise data regarding comparable properties, market trends, local demographics, school catchment zones, interactive maps, suburb reports, and so much more!

Users Without a subscription will see the basic property information.

##### 3.1.1 Image of user with RPP Subscription

Dashboard > 1 Nobel Court Highbury SA 5089

## 1 Nobel Court Highbury SA 5089

[Order](#)

Property Insights



1 Nobel Court Highbury SA 5089

5 2 2 217m<sup>2</sup> 505m<sup>2</sup>

Property Type: House      Development Zone: Residential

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Last Sold for \$680,000  
Consideration Represents Whole Interest For Property

Settlement Date: 10 Dec 2015      Sold By: Ray White North East  
Land Use: House



Satellite Map Street View

**Estimated Value & Rent** [Read More](#)

Estimated Value      Estimated Rent

High Confidence [Read More](#)

Low      Estimate      High

\$680K      **\$740K**      \$798K

### 3.1.2 Image of user without RPP subscription

Dashboard > 1 Nobel Court Highbury SA 5089

## 1 Nobel Court Highbury SA 5089

Property Insights



1 Nobel Court Highbury SA 5089

5 2 2 505m<sup>2</sup>

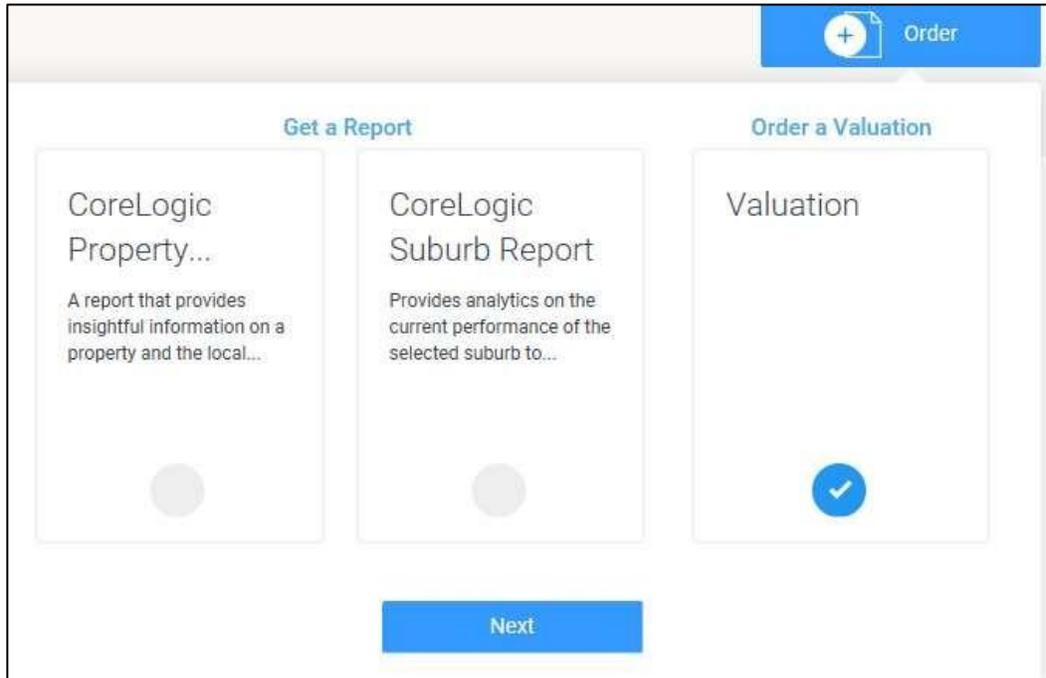
Property Type	Development Zone
House	Residential

- About This Property
- Similar Properties
- Property Timeline
- Local Schools
- Market Trends
- Neighbourhood

Research access is not available for 1 Nobel Court Highbury SA 5089. To unlock the value of PropertyHub with an RP Data Professional subscription, please contact us at [customer.success@corelogic.com.au](mailto:customer.success@corelogic.com.au) or phone 1300 734 318 (please select option 3).

### 3.2. Select Valuation Service

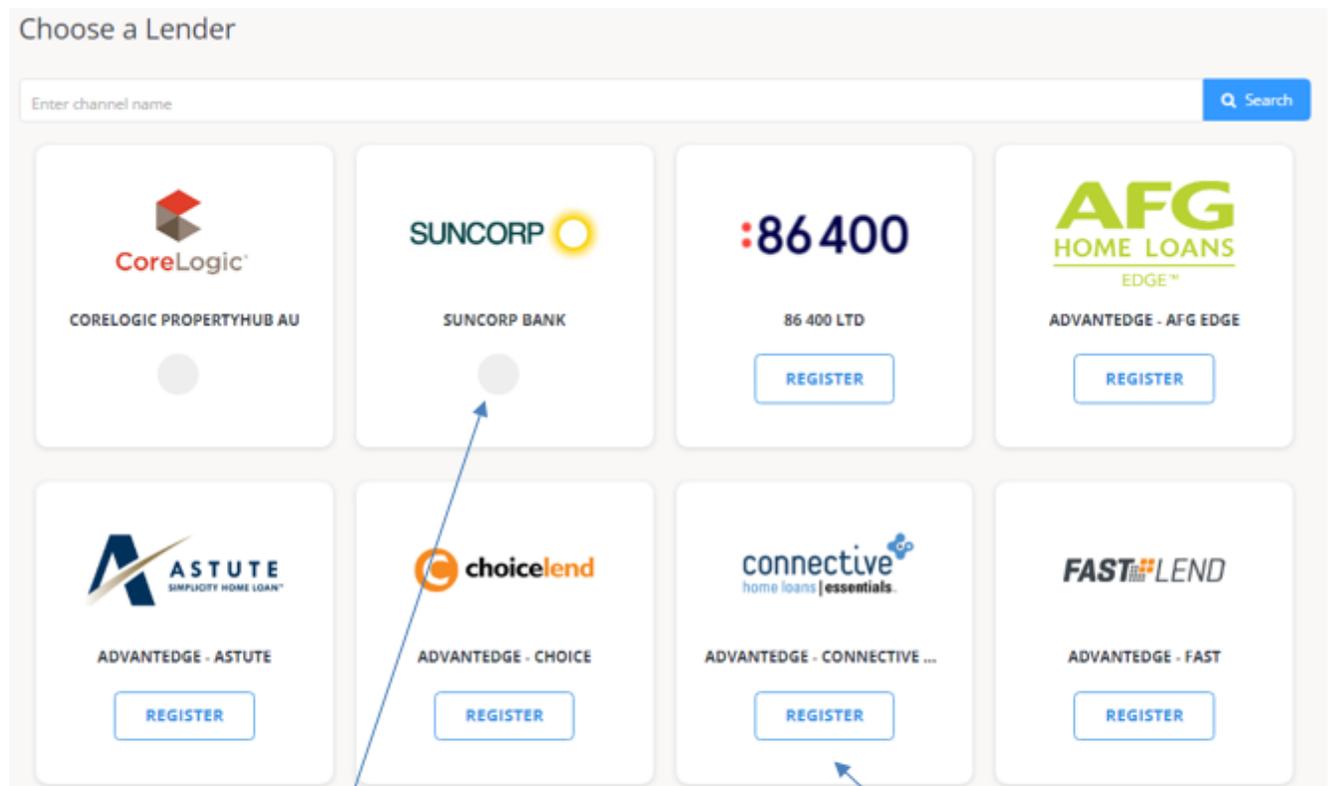
Regardless of if have an RPP Subscription, or not, all PropertyHub users can order property valuations by clicking on the blue 'Order' button, and selecting "Valuation"



### 3.3. Lender Selection

The next screen will ask you to select which lender you are lodging the valuation request for.

If you have not yet ordered a valuation for the lender, or you have not gained access within the new PropertyHub, you will need to first register and possibly, depending on the lender request authorization to submit a valuation.



The grey circle indicates you are registered to order valuations on behalf of

The blue 'register' button indicates you are not yet registered and will need to do so in order to order valuations on behalf of this lender.

## Choosing Pepper

### Choose a Lender

 ✕ 🔍 Search



PEPPER HOME LOANS



### 3.4. Business Rules

Business rules are not utilized in the same way by all clients, but for Pepper who do employ a business rules file, PropertyHub will return the most appropriate service type for you, based on the information you input.

3.4.1 Business rules questions for the following channels are shown below

- Pepper Home Loans
- Loan Market Go Flex
- PLAN Custom
- CHOICE Custom
- FAST Custom
- Connective Solutions

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1 BUSINESS RULES QUESTIONS

2 VALUATION TYPE SELECTION

3 INSTRUCTION DETAILS

4 PAYMENT DETAILS

#### Business Rules Questions

Tell us about the property and loan  
 By answering the questions accurately you will help ensure that the valuation type you ordered is correct and does not need re-processing later.

Property Information

Property Type \*

Property Value \*

Loan Information

Loan Amount \*  Calculated LVR Ratio: -%

Property Zoning ? \*

Loan Purpose \*

Are there multiple Securities \*  Yes  No

Do any of these apply?

- Is the property subject to landslip or mine subsidence ?
- Is the property less than 24 months old ?
- Is the property being purchased Non Arm's Length / Or without the intervention of a Real Estate Agent ?
- Does the property have more than 6 months selling period ?
- Is this a Construction Valuation ?
- Does the property have any Easements, Encumbrances or statutory orders on Title ?
- Is the property in a flood prone area ?
- Has the property been never lived in before ?
- Is the property in poor condition or requires essential repairs ?
- Is the property interstate to borrowers primary residence ?
- Is this a Specialized or a Heritage Listed property ?
- Is the property being purchased directly from the builder or developer

Cancel

Next >

3.4.2 Business rules questions for the **Aussie Activate** Channel are shown below

**1** BUSINESS RULES QUESTIONS

**2** VALUATION TYPE SELECTION

**3** INSTRUCTION DETAILS

**4** PAYMENT DETAILS

**1 Nobel Court Highbury SA 5089**  
5 r 2 / 2 / 217 m<sup>2</sup>

### Business Rules Questions

Tell us about the property and loan  
 By answering the questions accurately you will help ensure that the valuation type you ordered is correct and does not need re-processing later.

Property Information

Property Type \*

Property Value \*   Customer Estimate  Contract Price

Loan Information

Loan Amount \*  Calculated LVR Ratio: -%

Property Zoning ? \*

Loan Purpose \*

Are there multiple Securities \*  Yes  No

Do any of these apply?

- Is the property subject to landslip or mine subsidence ?
- Is the property less than 24 months old ?
- Is the property being purchased Non Arm's Length / Or without the intervention of a Real Estate Agent ?
- Does the property have more than 6 months selling period ?
- Is this valuation for a Prime Home Loan
- Does the property have any Easements, Encumbrances or statutory orders on Title ?
- Is the property in a flood prone area ?
- Has the property been never lived in before ?
- Is the property in poor condition or requires essential repairs ?
- Is the property interstate to borrowers primary residence ?
- Is this a Specialized or a Heritage Listed property ?
- Is the property being purchased directly from the builder or developer

Cancel

Next >

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✓ BUSINESS RULES  
QUESTIONS

2 VALUATION TYPE  
SELECTION

3 INSTRUCTION  
DETAILS

4 PAYMENT  
DETAILS

### Residential Short Form Valuation

A residential mortgage valuation of a property that is owned under Freehold Title (strata, fee simple etc). Note: Your credit card will only be debited once...

🛒 On Account

Override Options

← Back

Cancel

Next →

### 3.5. Instruction Details.

This next screen is where you enter in any information you want to go through to the Valuer such as:

- Borrower name
- Inspection contacting details
- Required documents
- Additional comments

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BUSINESS RULES  
QUESTIONS

VALUATION TYPE  
SELECTION

INSTRUCTION  
DETAILS

PAYMENT  
DETAILS

#### Instruction Details

##### Customers

First Name \*

Last Name \*

Phone Numbers

Email

##### Access Contacts

Copy Customer Details

Contact Type

First Name \*

Last Name \*

Company Name

Phone Numbers \*

Email

##### Document Type Upload

Document name	Document type	Action
---------------	---------------	--------

## 3.6. Payment

Lenders will have varying payment methods in place. Whilst some lenders process billing via a monthly account, some lenders process billing by requesting card details for Payment.

If your lender's chosen billing method is on account, you will simply be asked for who to issue a copy invoice to.

### 3.6.1 On-account invoice

#### Payment

**Tax Invoice**

First Name \*

Last Name \*

Email \*

[← Back](#)  [Next →](#)

If your lender's chosen billing method is by credit card, you will be asked to input credit card details. In most cases this is a pre Authorised amount. If the valuation is set to be paid up front, the card will be charged immediately.

### 3.6.2 Credit Card Entry Screen

#### Payment

  
**Credit Card Verification Only**  
Amount: \$330.00

**Credit Card Payment**  
Credit Card Verification  
Card Number: \*   
Cardholder Name: \*   
Expiry Date: \* 02 ▼ 19 ▼  
Security Code (CVC):  [What is this?](#)  
[Verify Card](#)

POWERED BY  
     
[Privacy Policy](#)

[← Back](#)

### 3.7. Order Confirmation

After progressing through the billing or invoicing screen you will be presented on the confirmation screen.

You can access this at any time through the "my order's" tab, and if the lender has enabled email notifications, you should also receive an automated email with this confirmation included.

 **Your Order is Confirmed**  
We will let you know the status of your valuation

**Residential Short Form Valuation - Reference Number 175201**

**OWNERS ESTIMATE VALUE:** \$450000 **LOAN PURPOSE:** Purchase

40 Hoban Court Doreen VIC 3754  
🚗 2 / 🚗 1 / 🚗 2 / 🏠 132 m<sup>2</sup>

Residential Short Form Valuation	On Account
<b>TOTAL</b>	On Account

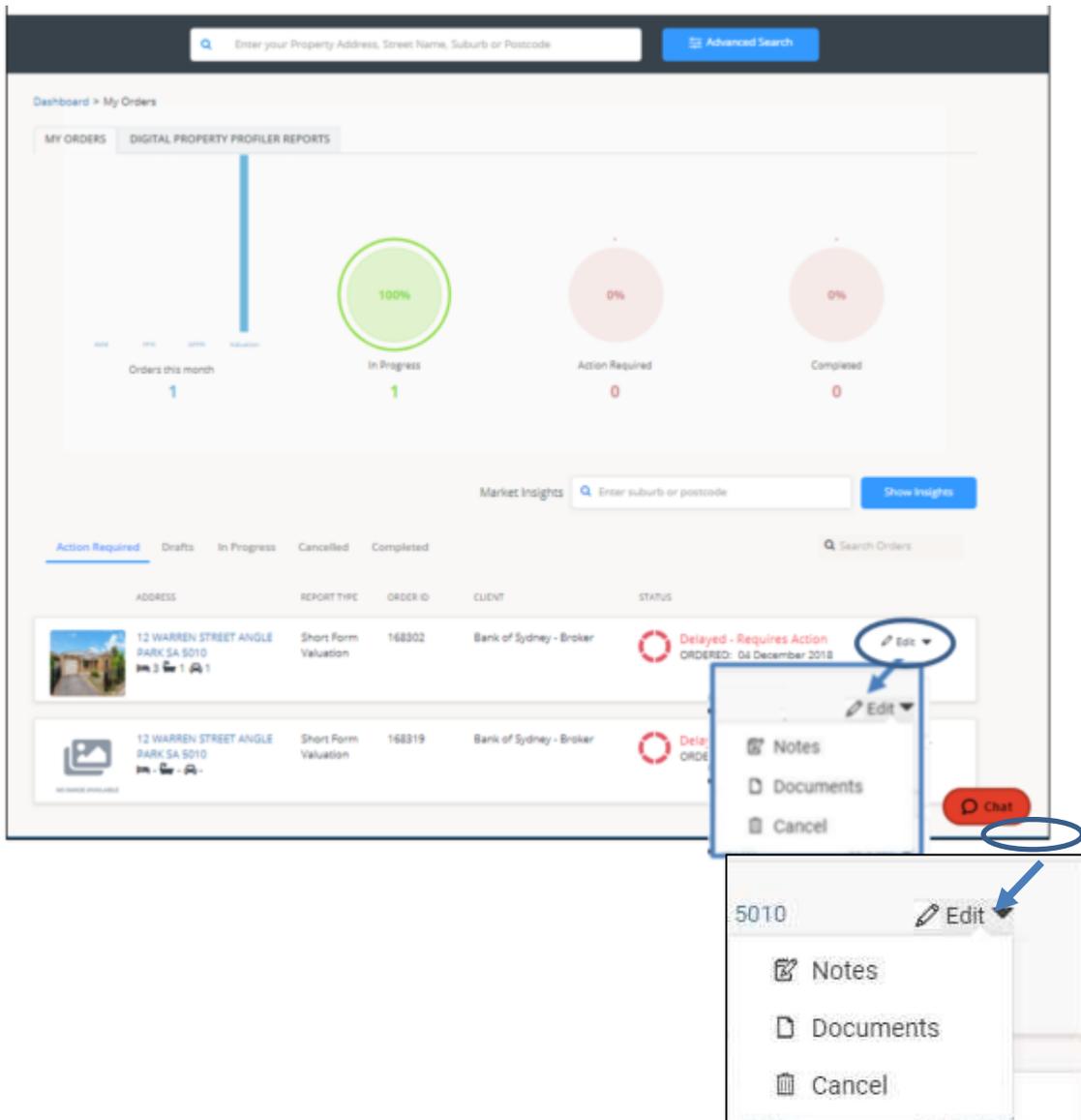
Prices in Australian Dollar and includes GST

## 4. My Orders

The “My Orders” tab enable users to review their prior orders and manage inflight jobs through until completion.

### 4.1. Search and Browse

Either browse through the ‘my orders’ records, or search for a specific record by clicking on the magnifying glass & entering the required address in the text box that appears. You can also edit notes and documents for a specific job by clicking on the downward arrow to the right of the job.



Dashboard > My Orders

MY ORDERS DIGITAL PROPERTY PROFILER REPORTS

Orders this month: 1

In Progress: 100%

Action Required: 0%

Completed: 0%

Market Insights: Enter suburb or postcode Show Insights

ADDRESS	REPORT TYPE	ORDER ID	CLIENT	STATUS
12 WARREN STREET ANGLE PARK SA 5010	Short Form Valuation	168302	Bank of Sydney - Broker	Delayed - Requires Action ORDERED: 04 December 2018
12 WARREN STREET ANGLE PARK SA 5010	Short Form Valuation	168319	Bank of Sydney - Broker	Delayed ORDERED: 04 December 2018

Notes Documents Cancel

5010 Edit Notes Documents Cancel